

Application Form

Fill out this portion, detach from the rest of the brochure and return it to the Uptown Farmer's Market.

Name: _____

Business Name: _____

Street Address: _____

City: _____ St: _____ Zip: _____

Email: _____

Phone: _____

Please Mark Your Primary Product Category:

_____ Produce _____ Baked Goods _____ Crafts

_____ Prepared Foods _____ Serving Foods _____ Other

Please Describe:

Iowa Nutrition Programs:

WIC Nutrition Program Certification #: _____

SFMNP Nutrition Program Certification #: _____

I have read and agree to abide by the Uptown Ankeny Farmer's Market Rules and Regulations.

Date: _____ Signature: _____

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SELECT ONE FORM OF PAYMENT

_____ \$325 for Season payment due 1st market Saturday

_____ Weekly Basis (\$35 due each Saturday)

Preferred Date(s) of Attendance: _____

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For Office Use Only

Date Pmt Rcvd: _____ Proof of INS Rcvd: _____

Amount: \$ _____ Cash or Check # _____

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APPLICATION INFORMATION

Completed application and proof of insurance must be received to be approved

Space preference is not guaranteed for any vendor. We will give preference for spots under the pavilion to vendors from the past 2 seasons who turn in their applications by April 19th. Payments will be collected on the first market Saturday.

CATEGORIES

PRODUCE: Certified organic produce, chemical free produce and Iowa home grown produce.

BAKED GOODS & SPECIALTY FOODS: Breads, pies, cookies, cakes and other homemade foods, including honeys, mustards, and jams.

CRAFTS: Homemade home décor items, candles, soaps, handmade jewelry, and other art items.

PREPARED FOODS: Ready-to-eat items, such as sandwiches, cooked items, and snack items.

SERVING FOODS: is prepared or handled on site

OTHER: Agricultural/farm items that do not fall into the above categories (meats, eggs, cheese, poultry, etc.) or any other approved items

In order to maintain a vibrant and appealing Market, all mass produced items or franchised items (i.e., Avon, Pampered Chef) will NOT be allowed. All applications are subject to approval by Uptown Farmer's Market Manager Application acceptance is not guaranteed.

UAFM reserves the right to refuse acceptance of any vendor or items that is not in keeping with the rules or quality of the Uptown Ankeny Farmers Market.

PROOF OF INSURANCE

ALL VENDORS MUST SHOW PROOF OF GENERAL LIABILITY INSURANCE COVERING THEIR OPERATIONS AND ANY EMPLOYEES. THIS DOCUMENTATION MUST BE ON FILE WITH THE UAFM'S MANAGER BEFORE VENDOR IS ALLOWED IN THE MARKET

APPROVED ITEMS

HONEY JAMS JELLIES FLOWERS POTTED PLANTS
NOODLES PASTA DEHYDRATED FRUIT DRIED SOUP
MIXES FRESH, IN-SEASON, FRUITS AND VEGETABLES
--Washed and stored in clean containers, displayed at least 6" off the ground.

ORGANIC PRODUCE — Proof of certification prominently displayed.

EGGS- Cooled and kept cool at 45° F, not stored in USDA-certified container

BAKED GOODS- Completely covered by bag, box or wrap

CIDER- Pasteurization label or USDA-approved warning label.

MEAT, MEAT PRODUCTS, FISH, POULTRY- Contact Meat & Poultry Inspection Bureau (515-281-3338) regarding direct sales to consumers.

UNAPPROVED ITEMS

DAIRY PRODUCTS —Raw milk, homemade butter

SOFT PIES AND BAKERY GOODS- With any fillings that include eggs as an ingredient.

HOME CANNED FRUITS AND VEGETABLES

CIDER MADE FROM WINDFALL/DOWNFALL APPLES

CONTACT INFORMATION

Uptown Ankeny Farmer's Market

PO Box 461

Ankeny, IA 50021

farmersmarket@uptownankeny.org

General Farmer's Market Questions:

Iowa Department of Agriculture & Land Stewardship
(515) 242-6239

Paul.ovrom@iowaagriculture.gov

www.iowaagriculture.gov

Food Service Information:

Iowa Department of Inspections & Appeals

Mike Speltz (515) 669-3266

www.dia.iowa.gov/food

THE UPTOWN ANKENY ASSOCIATION

THE UPTOWN ANKENY FARMER'S MARKET IS OPERATED BY A SMALL GROUP OF VOLUNTEERS WITH THE SUPPORT OF THE UPTOWN ANKENY ASSOCIATION MEMBERS. VISIT OUR WEBSITE FOR A COMPLETE LISTING OF MEMBERS.
www.uptownankeny.org

RULES AND REGULATIONS

FEES & TAXES

- Payment is required at the time of set-up.
- Vendors are responsible for filing sales tax statement, where applicable.
- Vendors serving food must purchase a Farmer's market Food Service License from the State of Iowa.**

SPACE

- No vehicles will be allowed to drive into either Pavilion.
 - We will have designated loading and unloading zones.
 - You will need your own carts to transport you items.
- Parking in designated parking lots required
- Vendors will be ready to sell at 9am.
- Saturdays, May 22- September 25 (Closed Saturday, July 10)**
- Vendors stands will remain open until the market closes at noon.
- Space may not be sublet without the permission of the Market Manager.
- Space, including the surrounding area, should be kept clean and free of debris, during and after the Market.
- All personal equipment and products/produce should be removed upon departure.
- The use of large trucks or detachable trailers is prohibited without special permission from the Market Manager.
- Vendors may attract attention to their articles ONLY in a manner that doesn't disturb neighboring vendors.

PRODUCTS / PRODUCE

- Approved items actually produced, or grown in the vendor's garden, farm or home may be offered for sale.
- Only "Iowa Grown" products are allowed. All merchants must post where the product originates from.
- BROKERS, WHOLESALERS, AND RETAILERS CANNOT RESELL PRODUCTS OR PRODUCE THAT ARE IMPORTED FROM OUTSIDE THE STAT OF IOWA.**
- Only uncontaminated, bacteria-free items using standard agricultural and sanitary practices may be offered for sale.
- Sales are to be by container or item, not by weight or bulk. Sales by weight are permissible if scales are State of Iowa certified.**
- Vendor must charge fair market price for products. No price gouging is allowed. Also no product dumping at reduced prices is allowed.

In the event the vendor fails to comply with these rules or the authorized direction of the Ankeny Market Manager, the vendor will immediately cease sales and vacate the space.

Uptown Ankeny Association
Uptown Farmer's Market
PO Box 461
Ankeny, IA 50021

2021

Uptown Ankeny Farmer's Market

Featuring.....

- Homemade
- Homegrown
- Hand-Crafted
- In-Season Produce

Saturdays May 22 - September 25

Closed July 10th

9am-Noon

ANKENY MARKET PAVILION PARK
715 West 1st St
Ankeny, Iowa
farmersmarket@uptownankeny.org
www.uptownankeny.org